



2011

Macquarie Legal Centre Volunteers assist us in our main legal information referral and advice service. Our volunteers have a commitment to the ideas and goals of the Centre.

What do Volunteers do?

Volunteers undertake a variety of tasks including:

- taking incoming client inquiries,
- administrative support and
- legal research/legal support.

What do you get out of volunteering?

As a volunteer, you will gain many skills and experiences. Volunteers can expect:

- to gain an understanding of the provision of legal services,
- to learn how to interact with people in difficult situations, and interact on a regular basis with members of the legal profession and their clients,
- to improve their legal research skills, and gain an understanding of the functioning of a legal office,
- to gain an in-depth knowledge of referral

services for legal and non-legal issues and be able to assist clients with that knowledge

- to learn how to interpret legal documents, and understand how they are used and
- to make contact with other like minded volunteers, students and members of the legal profession.

Rosters

We have volunteer shifts between 9 am-1pm and 2pm-5pm Monday to Friday and 5.30 pm to 8.30 pm on Thursday nights. On each shift volunteers have a supervisor. We prefer that you volunteer once per week, however volunteering fortnightly is also OK.

If you wish to volunteer you must attend a training session and be available for a minimum of 6 months on a regular basis.